

The Importance of Communication Books in the CPM Sri Lanka Library

The CPM Sri Lanka Library offers a rare and comprehensive collection of communication books, making it an essential resource for anyone looking to enhance their knowledge and skills in communication. The collection covers a wide range of topics, including organizational communication, public speaking, media studies, and interpersonal communication.

These books are designed to meet the needs of diverse audiences, from students beginning their communication studies to professionals seeking to refine their abilities. Whether you're looking to master the basics or stay updated with the latest trends in communication, the library's communication books provide valuable insights and practical tools for all levels of learning and development.

Book List:

Name of the Book	Authors	Book Code
Business Letters for All	Bertha J. Naterop; Erich Weis; Eva Habermellner	COM_01
Giving Presentations	Harvard Business School Press	COM_02
The Best Dictionary for Students	The Dictionary Project	COM_03
Model Business Letters	L. Gartside	COM_04
Body Language at Work	Peter Clayton	COM_05
The Definitive Book of Body Language	Allan+ Barbara Pease	COM_06
Dictionary	Dr.Somapala Jayawardhana	COM_07
The Norton Field Guide to Writing	Richard Bullock / Maureen Daly Goggin/ Francine Weinberg	COM_08
The Norton Field Guide to Writing	Richard Bullock / Maureen Daly Goggin/ Francine Weinberg	COM_09
They Say/ I Say : The Moves that matter in academic writing	Gerald Craff/ Cathy Birkensten	COM_10
They Say/ I Say : The Moves that matter in academic writing	Gerald Craff/ Cathy Birkensten	COM_11
Longman - Basic English Dictionary		COM_12
Longman - Active Study Dictionary		COM_13
50 Model Essays For Students	K.S. Sumanasuriya	COM_14
Small book of big essays	J.V. Subrahmaniam	COM_14
Basic Comprehensive Passages	Donn Byrne	COM_15
Annual Report 2019- Volume 1		COM_16
Annual Report 2019- Volume 2		COM_17
The Quick & Easy way to Effective Speaking - Modern Techniques for Dynamic Communication	Dale Carnegie	COM_18